

RGPV (DIPLOMA WING) BHOPAL		OBE CURRICULUM FOR THE COURSE		FORMAT- <b>3</b>		Sheet No. 1/3	
Branch		ALL BRANCHES		Semester		FIRST	
Course Code		Course Name		PROFESSIONAL DEVELOPMENT -I			
<b>Course Outcome 1</b>		<b>Student will be able to work as a team member</b>				Teach Hrs	Marks
<b>Learning Outcome 1</b>		Student will be able to <b>perform</b> as a team member in a team for organizing vishvakarma pooja/ cultural programme/ departmental plantation programme/ departmental cleanliness drive/ celebration of jayantis of great leaders and personalities				10	10
<b>Contents</b>		Teams, purpose of forming teams, team working, role of team member, certain skills of good team member					
<b>Method of Assessment</b>		Observation + Rating list Administration					
<b>Learning Outcome 2</b>		Student will be able to <b>perform</b> as a team member in team for the publication of departmental newsletter / magazine /other departmental academic events/ functions				10	10
<b>Contents</b>		Teams, purpose of forming teams, team working, role of team member, certain skills of good team member					
<b>Method of Assessment</b>		Observation + Rating list Administration					
<b>Course Outcome 2</b>		<b>Student will be able to communicate non-verbally in a given problem situation</b>					
<b>Learning Outcome 1</b>		Student will be able to <b>communicate</b> through face expressions in a given problem situation				10	10
<b>Contents</b>		Communication, nonverbal communication, its importance, communication through face expressions, various types of face expressions for different messages					
<b>Method of Assessment</b>		Observation + Rating list Administration					
<b>Learning Outcome 2</b>		Student will be able to <b>communicate</b> through body language/ etiquettes in a given problem situation				10	10
<b>Contents</b>		Nonverbal communication, its importance, communication through body language, various types of body expressions for different messages, antiquates & their importance					
<b>Method of Assessment</b>		Observation + Rating list Administration					

<b>Course Outcome -3</b>	<b>Student will be able to make decision in a given professional situation</b>		
<b>Learning Outcome 1</b>	Student will be able to identify the decision to be made in the given case	10	10
<b>Contents</b>	Importance of decisions, need of decision making in professional life, identification of situations which needs decision making, identification of decision to be made		
<b>Method of Assessment</b>	Paper pen test		
<b>Learning Outcome 2</b>	Student will be able to take decision in the given case situation	10	10
<b>Contents</b>	Decision making process, identification of various available alternatives, evaluation of alternatives, selection of best possible alternative		
<b>Method of Assessment</b>	Paper pen test		

RGPV (Diploma Wing ) Bhopal		Scheme for Learning Outcome			Branch Code			Course Code			CO Code	LO Code	Format No. <b>4</b>
								1	0	5	1	1	
<b>COURSE NAME</b>	<b>PROFESSIONAL DEVELOPMENT-1</b>												
<b>CO Description</b>	<b>Student will be able to work as a team member</b>												
<b>LO Description</b>	Student will be able to <b>perform</b> as a team member in a team for organizing vishvakarma pooja/ cultural programme/ departmental plantation programme/ departmental cleanliness drive/ celebration of jayantis of great leaders and personalities												
<b>SCHEME OF STUDY</b>													
S. No.	Learning Content	Teaching-Learning Method	Description of T-L Process	Teach Hrs.	Pract. /Tut Hrs.	LRs Required	Remarks						
1	Teams, purpose of forming teams, team working, role of team member, certain skills of good team member	Traditional Lecture+ Student Activity	Teacher will explain the terms mentioned in content, demonstrate the role and following skills of team member, arrange guided practice for playing role of team member in a team event, arrange formative assessment and tutorials	05	05	Any suitable skill training book on team working, handout	If necessary teacher may also suggest video film or other online learning resources						
<b>SCHEME OF ASSESSMENT</b>													
S. No.	Method of Assessment	Description of Assessment	Maximum Marks	Resources Required			External / Internal						
1	Observation + Rating list Administration	In a team event of small group of student, extent of demonstration of the related skills by the student will be observed and assessed through rating list.	10	Rating List			Internal						
<b>ADDITIONAL INSTRUCTIONS FOR THE HOD/ FACULTY (IF ANY)</b>													

**The team skills :-**

- 1. Encourage other team members for ideas and opinions about team activities**
- 2. Active participation in team activities**
- 3. Bears responsibility for the tasks assigned to him/her**
- 4. Try to perform in best way for the assigned team activity**
- 5. Prefer to execute the assigned work than mere discussion on team activities**

**Performance indicators:-**

1. Respect ideas and opinions of other team members (2 marks)
2. Participate actively in all team activities (2 marks)
3. Sincerely completes tasks assigned to him/ her (2 marks)
4. Shows skills and ability to use available resources to achieve best possible results (2 marks)
5. Try to turn talks into practical solutions and actions with positive impact (2 marks)

Advice: - Form three batches B1, B2 and B3 of students. Assign teaching -learning of the three COs to three faculties F1, F2 and F3 of the department. Conduction of classes will be as per the following matrix:-

	<b>FIRST 20 PERIODS</b>	<b>SECOND 20 PERIODS</b>	<b>THIRD 20 PERIODS</b>
<b>F1 for CO1 (LO1 &amp; LO2)</b>	B1	B2	B3
<b>F2 for CO2 (LO1 &amp; LO2)</b>	B2	B3	B1

	<b>F3 for CO3 (LO1 &amp; LO2)</b>	B3	B1	B2	
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RGPV (Diploma Wing ) Bhopal		Scheme for Learning Outcome			Branch Code			Course Code			CO Code	LO Code	Format No. <b>4</b>
								1	0	5	1	2	
<b>COURSE NAME</b>	<b>PROFESSIONAL DEVELOPMENT-1</b>												
<b>CO Description</b>	<b>Student will be able to work as a team member</b>												
<b>LO Description</b>	Student will be able to <b>perform</b> as a team member in team for the publication of departmental newsletter / magazine /other departmental academic events/ functions												
<b>SCHEME OF STUDY</b>													
S. No.	Learning Content	Teaching-Learning Method	Method of teaching			Teach Hrs.	Pract. /Tut Hrs.	LRs Required	Remarks				
1	Teams, purpose of forming teams, team working, role of team member, certain skills of good team member	Traditional Lecture +Student Activity	Teacher will recall and if necessary, re-explain the terms mentioned in content, demonstrate the role and following skills of team member, arrange guided practice for playing role of team member in a team event, arrange formative assessment and tutorials			03	07	Any suitable skill training book on team working, handout	If necessary teacher may also suggest video film or other online learning resources				
<b>SCHEME OF ASSESSMENT</b>													
S. No.	Method of Assessment	Description of Assessment			Maximum Marks	Resources Required			External / Internal				
1	Observation + Rating list Administration	In a team event of small group of student, extent of demonstration of the related skills by the student will be observed and assessed through rating list.			10	Rating List			Internal				
<b>ADDITIONAL INSTRUCTIONS FOR THE HOD/ FACULTY (IF ANY)</b>													

**The team skills:-**

- 1. Contributes in solving team work related problems**
- 2. Use his skills and abilities for carrying out team activities**
- 3. Participates in team activities with a positive attitude**
- 4. Cares for genuine concerns of other team members**
- 5. Allows other members to share their views in team and cooperate them in team activities**

**Performance indicators:-**

1. Offers workable solutions to problems faced by the team (2 marks)
2. Shows skills and ability to be resourceful in a team (2 marks)
3. Active participation in all team activities with a display of winning attitude (2 marks)
4. Questions team's efforts for common benefits of all members (2 marks)
5. Patient listener to other's ideas and opinions (2 marks)

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<b>F3 for CO3 (LO1 &amp; LO2)</b>	B3	B1	B2





RGPV (Diploma Wing ) Bhopal		Scheme for Learning Outcome		Branch Code			Course Code			CO Code	LO Code	Format No. <b>4</b>
							1	0	5	2	1	
<b>COURSE NAME</b>	PROFESSIONAL DEVELOPMENT-1											
<b>CO Description</b>	Student will be able to communicate non-verbally in a given problem situation											
<b>LO Description</b>	Student will be able to <b>communicate</b> through face expressions in a given problem situation											
SCHEME OF STUDY												
S. No.	Learning Content	Teaching-Learning Method	Description of T-L process	Teach Hrs.	Pract. /Tut Hrs.	LRs Required	Remarks					
1	Communication, nonverbal communication, its importance, communication through face expressions, various types of face expressions for different messages	Traditional lecture + Student Activity	Teacher will explain the terms mentioned in content, demonstrate popular face expressions for messaging, conduct guided practice for communication through face expression under given conditions, conduct formative assessments and remedial /tutorials	05	05	Any suitable training book on non-verbal communication , handout	If necessary teacher may also suggest video film or other online learning resources					
SCHEME OF ASSESSMENT												
S. No.	Method of Assessment	Description of Assessment	Maximum Marks	Resources Required	External / Internal							
1	Observation + Rating list Administration	Individual student will be asked to demonstrate at least five communications through appropriate face expressions in given different problem situations, correctness of face expression will be observed and assessed through the rating list.	10	Rating List	Internal							
ADDITIONAL INSTRUCTIONS FOR THE HOD/ FACULTY (IF ANY)												

Performance indicators:-

1. Correctness of first face expression according to given situation ( 2marks)
2. Correctness of second face expression according to given situation ( 2marks)
3. Correctness of third face expression according to given situation ( 2marks)
4. Correctness of fourth face expression according to given situation ( 2marks)
5. Correctness of fifth face expression according to given situation ( 2marks)

Advice: - Form three batches B1, B2 and B3 of students. Assign teaching -learning of the three COs to three faculties F1, F2 and F3 of the department. Conduction of classes will be as per the following matrix:-

	FIRST 20 PERIODS	SECOND 20 PERIODS	THIRD 20 PERIODS
<b>F1 for CO1 (LO1 &amp; LO2)</b>	B1	B2	B3
<b>F2 for CO2 (LO1 &amp; LO2)</b>	B2	B3	B1
<b>F3 for CO3 (LO1 &amp; LO2)</b>	B3	B1	B2

RGPV (Diploma Wing ) Bhopal		Scheme for Learning Outcome			Branch Code			Course Code			CO Code	LO Code	Format No. <b>4</b>
								1	0	5	2	2	
<b>COURSE NAME</b>	<b>PROFESSIONAL DEVELOPMENT-1</b>												
<b>CO Description</b>	<b>Student will be able to communicate non-verbally in a given problem situation</b>												
<b>LO Description</b>	Student will be able to <b>communicate</b> through body language/ etiquettes in a given problem situation												
<b>SCHEME OF STUDY</b>													
S. No.	Learning Content	Teaching-Learning Method	Description of T-L Process	Teach Hrs.	Pract. /Tut Hrs.	LRs Required	Remarks						
1	Nonverbal communication, its importance, communication through body language, various types of body expressions for different messages, antiquates & their importance	Traditional Lecture +Student Activity	Teacher will explain the terms mentioned in content, Demonstrate popular body expressions for messaging and antiquates, conduct guided practice for communication through body expression under given conditions, conduct formative assessment and remedial / tutorials	05	05	Any suitable training book on non-verbal communication, handout	If necessary teacher may also suggest video film or other online learning resources						
<b>SCHEME OF ASSESSMENT</b>													
S. No.	Method of Assessment	Description of Assessment	Maximum Marks	Resources Required	External / Internal								
1	Observation + Rating list Administration	Individual student will be asked to demonstrate at least five communications through appropriate body expressions in given different problem situations, correctness of body expression will be observed and assessed through rating list.	10	Rating List	Internal								
<b>ADDITIONAL INSTRUCTIONS FOR THE HOD/ FACULTY (IF ANY)</b>													
Performance indicators:-													
1. Correctness of first body expression according to given situation ( 2marks )													

2. Correctness of second body expression according to given situation ( 2marks)
3. Correctness of third body expression according to given situation ( 2marks)
4. Correctness of fourth body expression according to given situation ( 2marks)
5. Correctness of fifth body expression according to given situation ( 2marks)

Advice: - Form three batches B1, B2 and B3 of students. Assign teaching -learning of the three COs to three faculties F1, F2 and F3 of the department. Conduction of classes will be as per the following matrix:-

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<b>F2 for CO2 (LO1 &amp; LO2)</b>	B2	B3	B1
<b>F3 for CO3 (LO1 &amp; LO2)</b>	B3	B1	B2

RGPV (Diploma Wing ) Bhopal		Scheme for Learning Outcome			Branch Code			Course Code			CO Code	LO Code	Format No. <b>4</b>
								1	0	5	3	1	
<b>COURSE NAME</b>	PROFESSIONAL DEVELOPMENT-1												
<b>CO Description</b>	Student will be able to make decision in a given professional situation												
<b>LO Description</b>	Student will be able to identify the decision to be made in the given case												
<b>SCHEME OF STUDY</b>													
S. No.	Learning Content	Teaching-Learning Method	Description of T-L Process	Teach Hrs.	Pract. /Tut Hrs.	LRs Required	Remarks						
1	Importance of decisions, need of decision making in professional life, identification of situations which needs decision making, identification of decision to be made	Traditional Lecture	Teacher will explain the terms mentioned in content, demonstrate the way to identify the simple situations which needs decision making and identification of decision to be made, guided practice, formative assessment and remedial /tutorials	05	05	Any suitable training book on decision making, handout	If necessary teacher may also suggest video film or other online learning material						
<b>SCHEME OF ASSESSMENT</b>													
S. No.	Method of Assessment	Description of Assessment	Maximum Marks	Resources Required	External / Internal								
1	Paper pen test	1. Student will be asked to spot the four cases that need decision making within the different eight given simple cases. 2. Student will be asked to identify the decisions to be made in given three simple cases	10	Test paper, Rating Scale	Internal								
<b>ADDITIONAL INSTRUCTIONS FOR THE HOD/ FACULTY (IF ANY)</b>													
Decision making - It is process of identifying and evaluating the available alternatives and choosing the most valued alternative.													

Performance indicators:-

1. Correct identification of the cases which need decision making ( 4marks)
2. Correct identification of the decisions to be made in the given cases (6 marks )

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<b>F1 for CO1 (LO1 &amp; LO2)</b>	B1	B2	B3
<b>F2 for CO2 (LO1 &amp; LO2)</b>	B2	B3	B1
<b>F3 for CO3 (LO1 &amp; LO2)</b>	B3	B1	B2

RGPV (Diploma Wing ) Bhopal		Scheme for Learning Outcome			Branch Code			Course Code			CO Code	LO Code	Format No. <b>4</b>
								1	0	5	3	2	
<b>COURSE NAME</b>	PROFESSIONAL DEVELOPMENT-I												
<b>CO Description</b>	Student will be able to make decision in a given professional situation												
<b>LO Description</b>	Student will be able to take decision in the given case situation												
SCHEME OF STUDY													
S. No.	Learning Content	Teaching-Learning Method	Description of T-L Process	Teach Hrs.	Pract. /Tut Hrs.	LRs Required	Remarks						
1	Decision making process, identification of various available alternatives, evaluation of alternatives, selection of best possible alternative	Traditional Lecture	Teacher will explain the terms mentioned in content, demonstrate the way to identify various available alternatives, to evaluate the alternatives and selection of best alternative through analyzing simple cases, conduct guided practice, formative assessment and remedial /tutorials	05	05	Any suitable training book on decision making, handout	If necessary teacher may also suggest video film or other online learning material						
SCHEME OF ASSESSMENT													
S. No.	Method of Assessment	Description of Assessment	Maximum Marks	Resources Required	External / Internal								
1	Paper pen test	<ol style="list-style-type: none"> <li>Student will be asked to spot various alternatives available in the given simple case.</li> <li>Student will be asked to evaluate the given alternatives in the given simple case.</li> <li>Student will be asked to select the best alternative from within the given evaluated alternatives in the given simple case</li> </ol>	10	Test Paper, Rating scale	Internal								
ADDITIONAL INSTRUCTIONS FOR THE HOD/ FACULTY (IF ANY)													

**The logical decision making process:**

1. Specify the decision to be taken
2. Identify various available alternatives
3. Evaluate the different alternatives in light of decision to be taken
4. Select the most valued alternative as the decision

Performance indicators:-

1. Extent of correct identification of various alternatives available for decision making in the given case (4marks)
2. Extent of correctness of evaluation of alternatives in the given case (4marks)
3. Correctness of selection of best possible alternative from within the given evaluated alternatives in the given case (2 marks)

Advice: - Form three batches B1, B2 and B3 of students. Assign teaching -learning of the three COs to three faculties F1, F2 and F3 of the department. Conduction of classes will be as per the following matrix:-

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F1 for CO1 (LO1 & LO2)	B1	B2	B3
F2 for CO2	B2	B3	B1



	<b>(LO1 &amp; LO2)</b>				
	<b>F3 for CO3 (LO1 &amp; LO2)</b>	<b>B3</b>	<b>B1</b>	<b>B2</b>	